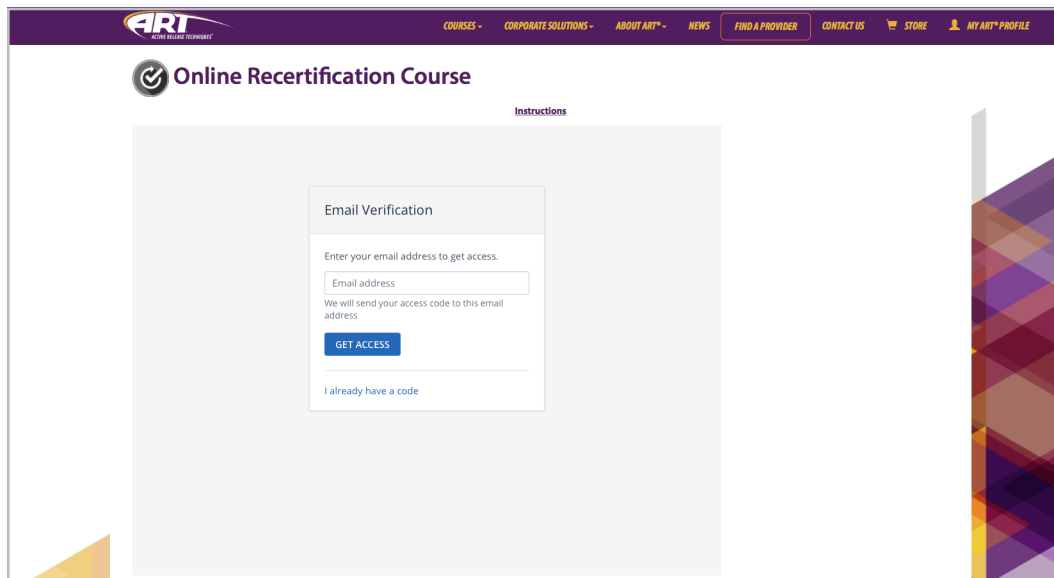


How to Attend a Live Online Recertification Course

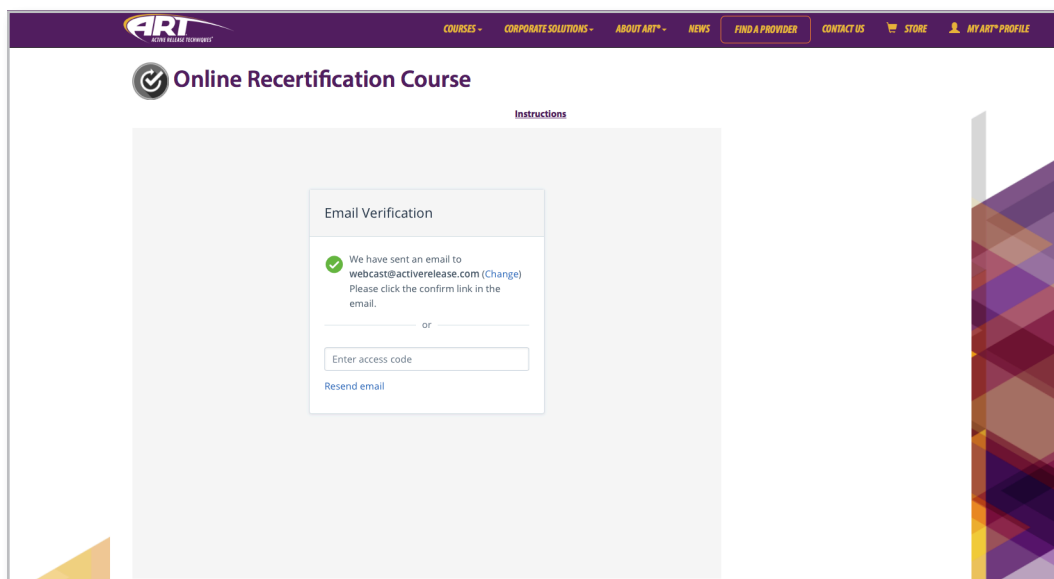
You will need a web browser that supports Flash and an internet connection with reasonable download speed (sufficient to stream videos such as those found on YouTube).

1) Navigate to www.activerelease.com/online-recertification-course-live.asp

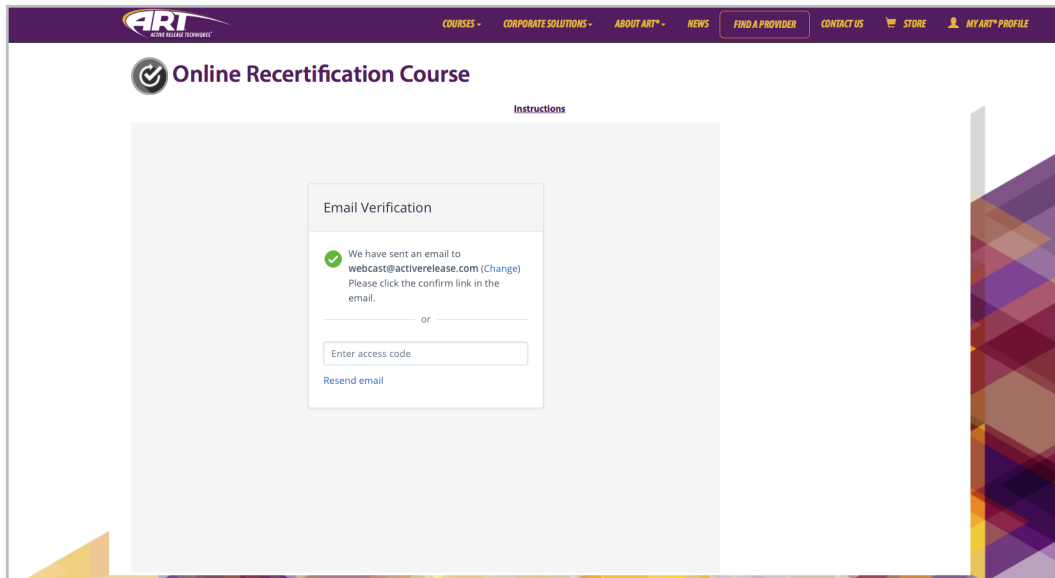


The screenshot shows the 'Online Recertification Course' page. The header includes the ARI logo and navigation links: COURSES, CORPORATE SOLUTIONS, ABOUT ARI, NEWS, FIND A PROVIDER, CONTACT US, STORE, and MY ARI PROFILE. The main content area is titled 'Online Recertification Course' and 'Instructions'. A central box titled 'Email Verification' contains the following text: 'Enter your email address to get access.' Below this is an input field labeled 'Email address'. A note states: 'We will send your access code to this email address.' A blue 'GET ACCESS' button is positioned below the input field. At the bottom of the box, there is a link: 'I already have a code'.

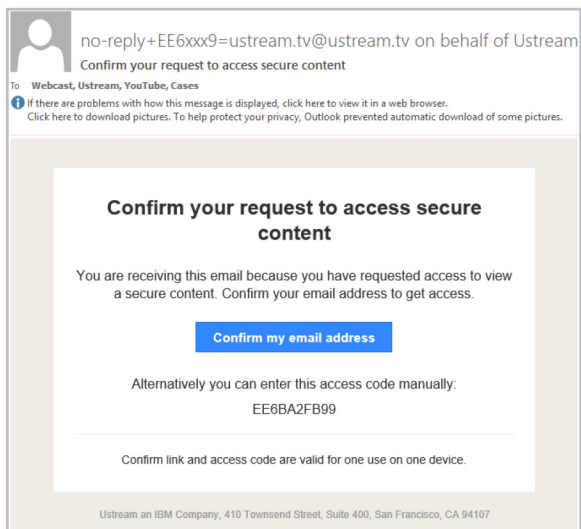
2) Enter the email address that you used to register for the course:



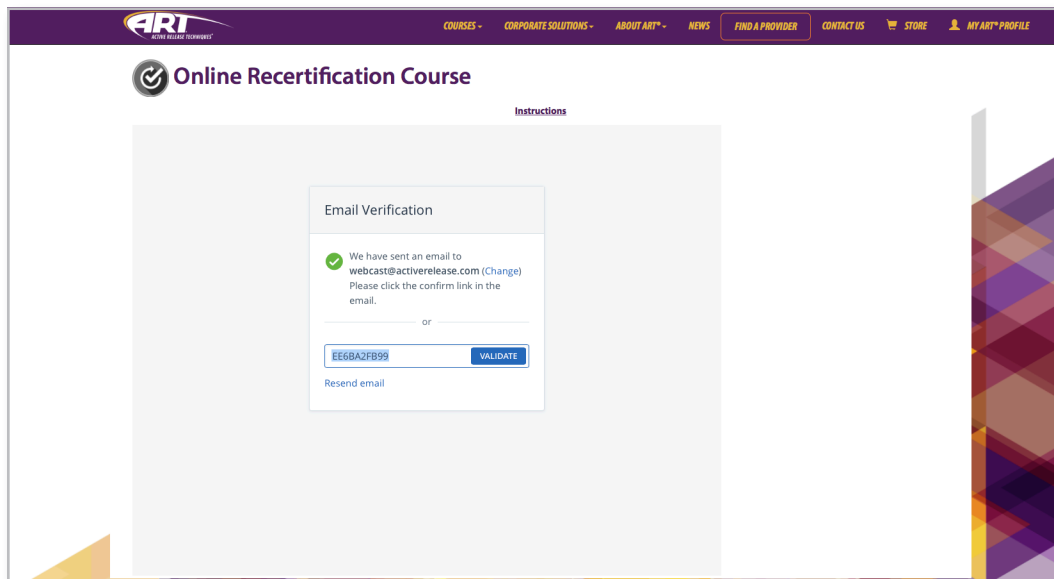
The screenshot shows the 'Online Recertification Course' page after successful email verification. The 'Email Verification' box now displays a green checkmark and the message: 'We have sent an email to webcast@activerelease.com (Change)'. Below this, it says: 'Please click the confirm link in the email.' There is a horizontal line with 'or' in the center. Below that is an input field labeled 'Enter access code'. At the bottom of the box, there is a link: 'Resend email'.



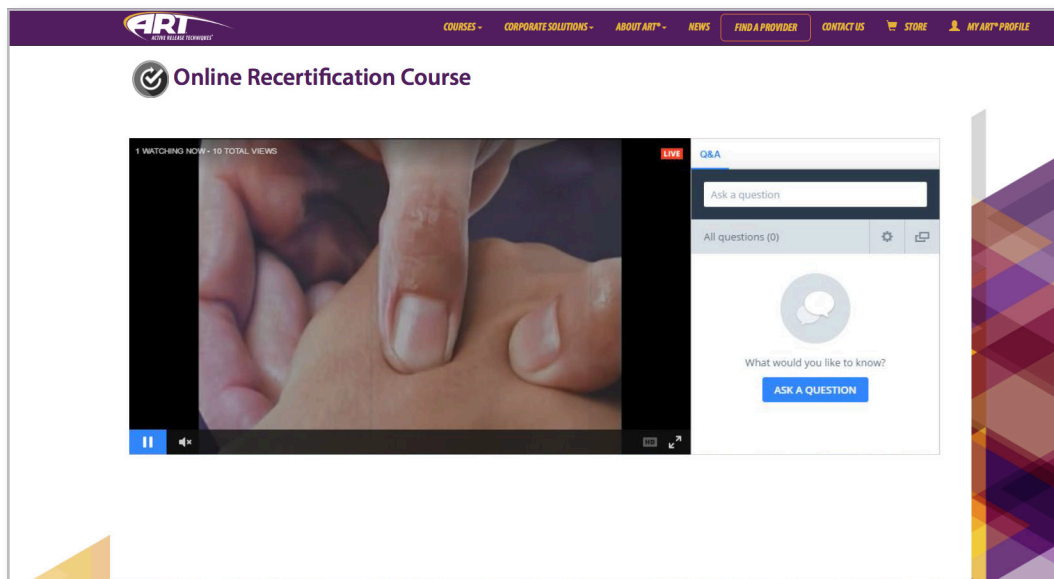
3) Check for an email from Ustream:



4) Either click on “Confirm my email address” or copy the access code:



5) Watch the online recertification course:



Or you may navigate directly to Active Release Techniques Live Recertification Courses on Ustream channel <https://align.ustream.tv/channel/22713931> and connect there with the email you used to register for the course.

If you are denied access or are having trouble connecting to the broadcast, please call us toll-free at **888-396 2727** to confirm your email address.